









General information

Promoter

International Taekwon-Do Federation (ITF)

www.itftkd.sport

Organizer

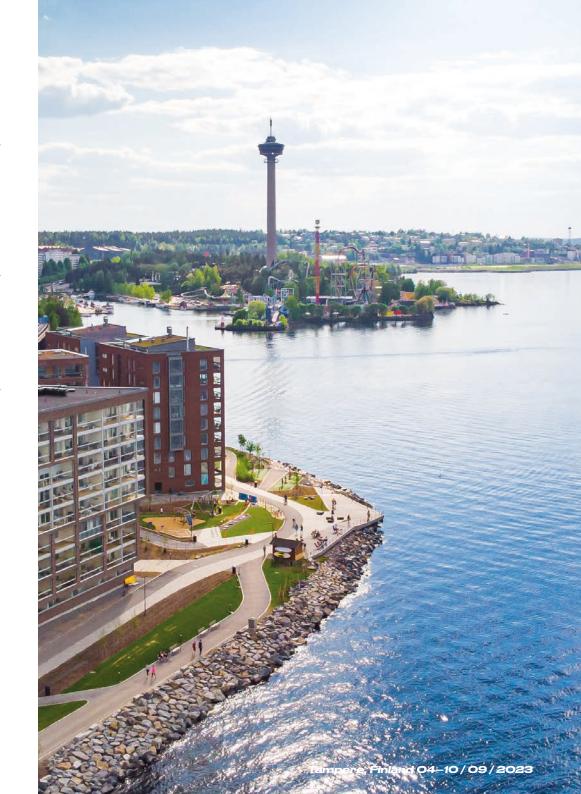
ITF Taekwon-Do Finland (National Association) in co-operation with the City of Tampere and Tampere Taekwon-Do Club.

Contact:

Ms. Heli Karjalainen Head of the Organizing Committee +358 50 533 0222 info@itf2023.fi Ms. Tanja Hammare
President of ITF Taekwon-Do Finland
+358 50 462 7109
president@taekwon-do.fi

Address: World Championships 2023, c/o Tampere Taekwon-Do Club, P.O. Box 10, 33211 Tampere, Finland

Internet: www.itf2023.fi



Place and time of event

22nd ITF Taekwon-Do World Championships, 16th ITF Taekwon-Do Junior World Championships and 1st ITF Taekwon-Do Pre-Junior World Championships will take place on September 4th – September 10th 2023, in Tampere Exhibition and Sports Center (TESC), Ilmailunkatu 20, 33900 Tampere, Finland. Tampere is located 19 km from Tampere-Pirkkala airport and 172 km from Helsinki airport.

www.tampereenmessut.fi/en/tampere_exhibition_and_sports_centre/

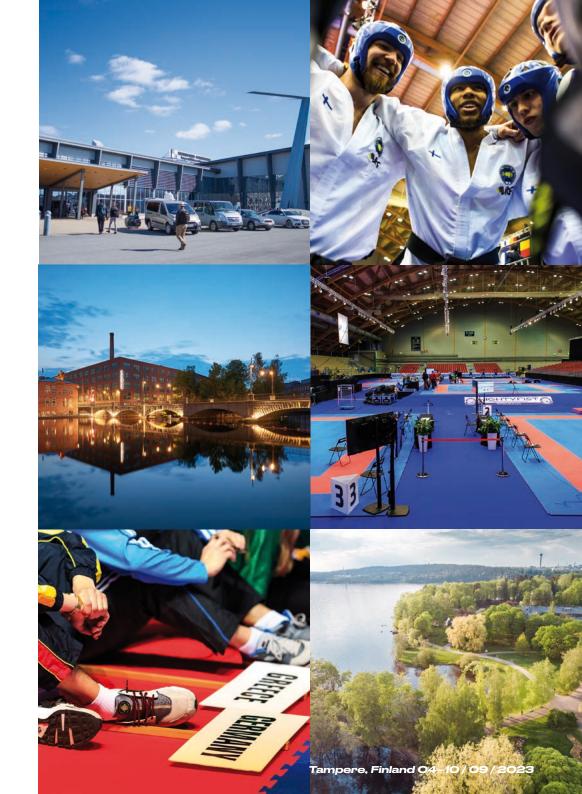
Arrival dates and meeting point

The meeting point is located at **Sokos hotel Torni** (Ratapihankatu 43, 33100 Tampere). Meeting point opening hours are:

SUNDAY SEPTEMBER 3rd, 2023 10.00-20.00

MONDAY SEPTEMBER 4th, 2023 10.00-20.00

Delegations must arrive in Tampere **before or on Monday September 4th 2023 before 20.00** and must proceed directly to the meeting point at Sokos hotel Torni (Ratapihankatu 43, 33100 Tampere) for accreditation and payments.



Schedule of the event

SUNDAY SEPTEMBER 3rd, 2023

10.00-20.00

Early Arrivals / accreditation / payments

from 10.00 - 20.00 hrs at the Meeting Point in Sokos hotel Torni (meeting room Puisto).

MONDAY SEPTEMBER 4th, 2023

10.00-20.00

Final Arrivals / accreditation / payments at the Meeting Point in Sokos hotel Torni (meeting room Puisto).

TUESDAY SEPTEMBER 5th, 2023

09.00

VERIFICATION and **WEIGH-IN** - All participants must find their own way to Sokos hotel Torni (meeting room Risto-Ukko-Pekka). Verification and Weigh-In according to the Weigh-in schedule which will be published by ITF after the registration is closed. Also those NOT participating in Sparring need to be present at the Verification and Weigh-In procedure.

10.00-12.00

UMPIRE MEETING in Sokos hotel Torni (meeting room Raide 1)

14.00-16.00

UMPIRE MEETING in Sokos hotel Torni (meeting room Raide 1)

16.00-18.00

COACH MEETING in Sokos hotel Torni (meeting room Raide 1)

18.00-21.00

ITF CONGRESS in Sokos hotel Torni (meeting room Risto-Ukko-Pekka)

WEDNESDAY SEPTEMBER 6th, 2023

09.00

OPENING CEREMONY at Tampere Exhibition and Sports Center (TESC)

COMPETITION right after the opening ceremony, including lunch break / Awarding ceremonies.

THURSDAY SEPTEMBER 7th, 2023

09.00

COMPETITION including lunch break / Awarding ceremonies.

FRIDAY SEPTEMBER 8th, 2023

09.00

COMPETITION including lunch break / Awarding ceremonies.

SATURDAY SEPTEMBER 9th, 2023

09.00

COMPETITION including lunch break / Awarding ceremonies.

CLOSING CEREMONY right after last awarding ceremonies.

21.00-

PARTY

SUNDAY SEPTEMBER 10th, 2023

Departures or stay for a holiday

How to get to Tampere

By plane

The nearest airport is Tampere-Pirkkala Airport, which is located 19 km from Tampere city center. You can take a bus from there to the city center.

Distance from Helsinki Airport to Tampere city center is 172 km. You can take a bus or a train to Tampere.

Transport for the teams can also be arranged to and from both airports, please contact <u>bookings@itf2023.fi</u> for a quote. The actual transportation booking is made through the ITF Finland's online registration system.

By train

Tampere has good connections by railway from Helsinki and Turku harbor. It takes approximately 2 hours from Helsinki / Turku to Tampere by train. You can easily book train tickets on this site: www.vr.fi/en

By car

There are no difficulties in traveling comfortably by car in Finland. Most of the roads are of very good standard, no matter the weather conditions.



Online Registration

Registration of competitors, Coaches, VIPs, Supporters and others will be coordinated by the International Taekwon-Do Federation. Registration for all ITF members will be done in Sportdata through ITF-Online (data.itftkd.sport), separate event for each championship (World Championship, Junior World Championship).

All non-competitors (for example supporters, coaches, VIPs) must be registered at the World Championship event.

Registration will be open **from April 1, 2023 to August 6, 2023 21:00 UTC**. No registrations, changes or withdrawals are possible before or after this period.

Other important information can be found at the following websites:

www.itftkd.sport/www.itf2023.fi

Responsibility

Each registered team is responsible for all expenses incurred while attending the Championship and for all expenses incurred by their members.

Competition rules

The competition rules, amendments and supplements for the World Championships are available online: www.itftkd.sport/rules/



Weigh-in

The Weigh-in shall take place on Tuesday September 5th, 2023 **starting at 9.00** according to the Weigh-in time table per country in the Sokos hotel Torni (Ratapihankatu 43, 33100 Tampere), meeting room Risto-Ukko-Pekka. All competitors must find their own way to be present at the Weigh-in.

All competitors must be present at the Weigh-in regardless of the event they compete in. They must also be in possession of a valid identification document (passport, national ID), World Championships 2023 official ID cards and the declaration of consent and data protection.

All competitors must make the weigh-in their ITF approved dobok trousers and T-shirt or polo shirt. 500 grams will be added to the weights indicated in the weight classes to compensate for the clothing. See Appendix 10 implemented in the Official ITF Rules of Competition - Version2022v2.

Competitors not making their weight at the 1st attempt will have one (1) hour to present themselves for the 2nd and last attempt. If they don't make the weight then they shall be removed from the sparring competition category and shall not be allowed to enter any other weight category.

Championships

Three championships will be held in one event. The championships are:

18 years an older	World Championships
15-17 years old	Junior World Championships
12-14 years old	Pre-Junior World Championship



Equipment regulations

All competitors must wear the official ITF dobok and protection gear from the sponsors as shown at the ITF website - www.itftkd.sport - under Appendix 3 and 8 implemented in the Official ITF Rules of Competition - Version 2022v2.

Entry fees

Competitor entry fee (both individuals and/or team members): €150 per competitor (also for competitors taking part as only team members)

Individual competitors	€ 150,00 per competitor
Team entry fee	€ 150,00 per team
Coach ID card	€ 50,00 per coach *
Photographer ID	€ 200 per photographer, maximum 2 / country

* up to 8 coaches per country depending on the number of competitors are free of charge.

Number of competitors	Number of free coaches
1 to 5 competitors	2 coaches free
6 to 10 competitors	3 coaches free
11 to 20 competitors	5 coaches free
21 to 30 competitors	6 coaches free
Plus 30 competitors	8 coaches free



Entry fees (continue)

Fifty percent (50%) of total Competitors, Coaches and Team entry fees must be transferred and cleared **on or before June 1st, 2023** to the Organizing Committee's Bank Account. The remaining balance shall be paid also to the Organizing Committee's Bank Account **on or before August 6th 2023**. Note! Do NOT pay anything before you receive a proforma invoice from the Organizing Committee and pay only the amount indicated on the proforma invoice

After sending the proforma invoice, payment must be made within 3 business days by bank transfer.

Account holder: Tampereen Taekwon-Do

seura ry

Address: PL 10, 33211 Tampere,

Finland

IBAN: FI72 1146 3001 1529 22

SWIFT/BIC: NDEAFIHH

ank: Nordea Bank Abp
ank address: Satamaradankatu 5,

FI-00020 NORDEA,

Helsinki



Insurances

The Organizing Committee of the World Championships 2023 will **NOT** be financially or morally responsible for any possible injuries caused during the competition. All competitors must have full insurance coverage by their own organization/country.

The Organizing Committee highly recommends that all participants will have personal travel insurance valid for the duration of the trip.

Free training facilities

On Sunday September 3rd, Monday September 4th and Tuesday September 5th 2023 free training facilities are available at Sport hall "Nääshalli" (Näsikallionrinne 6, 33210 Tampere, Nääshalli is located underground) according to the following training schedule:

Sunday 3/9/2023

10.00 - 17.00

Monday 4/9/2023

09.00 - 12.00 and 14.00 - 19.00

Tuesday 5/9/2023

09.00 - 12.00 and 14.00 - 19.00

Sports hall "Nääshalli" is located 1-2 km from competitors' hotels.

During the competition Warming-up Hall Hall-B (next to competition hall) is available.



Accommodation – Competitors, Coaches and/or Others

Booking of accommodation should be made by the person in charge of each country. Please note that the Organizing Committee will not handle any bookings from individuals.

VERY IMPORTANT!

The minimum number of days of reservation for each member is 6 days/5 Nights.

We offer three different levels of accommodation during the championships. You can choose between **ECONOMY** (breakfast), **HALF BOARD** (breakfast and lunch) and **FULL BOARD** (breakfast, lunch and dinner). In each level there are rooms for 1 up to 3 persons.

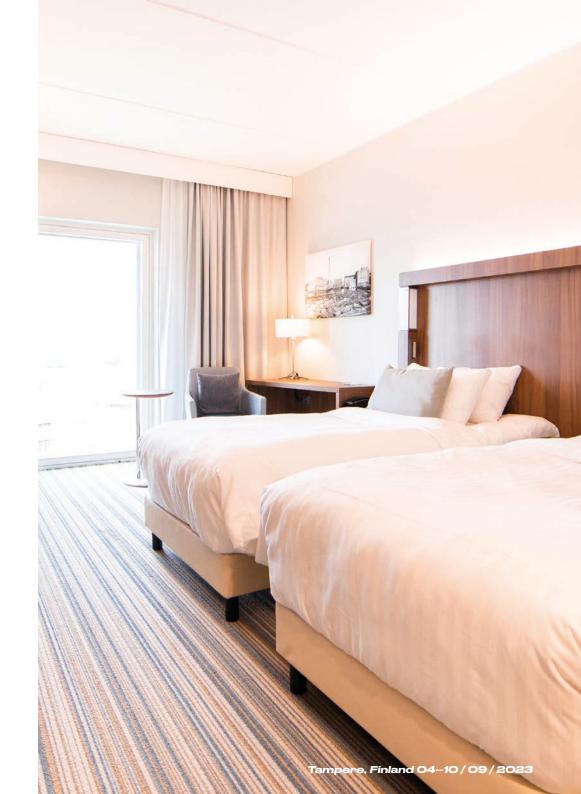
Lunch will be served in the arena on competition days (Wednesday to Saturday) otherwise at the hotel. The lunch will consist of a hot meal and will be adapted for "athletes". Non-alcoholic beverages are included.

Dinner will be served at the hotels. The dinner will be adapted for "athletes". Non-alcoholic beverages are included.

For those booking half board, the meal package starts with breakfast after the first night and ends with breakfast on departure day with no exceptions. For those booking full board, the meal package starts with dinner on arrival day and ends with breakfast on departure day with no exceptions.

We will also help with alternative dishes for persons with allergies or special diets if you state this in your application.

The price also includes free training facilities during Sunday, Monday and Tuesday, transport from the hotel to the arena, medical assistance during the competition and free admission to the World Championships 2023 party.



Below are the prices for the different types of accommodation **for competitors**, **coaches and supporters**.

NOTE!

The prices below are valid until **August 1st, 2023**, after that date the organizer does not guarantee the same prices.

HOTEL PACKAGE CATEGORY A

Economy Package per person	Single room	Double room	Triple room
6 days / 5 nights	815€	550€	465€
7 days / 6 nights	978€	660€	558€
8 days / 7 nights	1141 €	770€	651€
9 days / 8 nights	1304€	880€	744 €

Half board including lunch: Economy price + 16 €/person/full day
Full board including lunch and dinner: Half board + 20 €/person/night

HOTEL PACKAGE CATEGORY B

Economy Package per person	Single room	Double room	Triple room
6 days / 5 nights	760 €	500€	430€
7 days / 6 nights	912€	600€	516€
8 days / 7 nights	1064€	700€	602€
9 days / 8 nights	1216€	800€	688€

Half board including lunch: Economy price + 16 €/person/full day
Full board including lunch and dinner: Half board + 20 €/person/night

HOTEL PACKAGE CATEGORY C

Economy Package per person	Single room	Double room	Triple room
6 days / 5 nights	535€	360 €	270€
7 days / 6 nights	642€	432€	324€
8 days / 7 nights	749€	504 €	378€
9 days / 8 nights	856€	576€	432€

Half board including lunch: Economy price + 16 €/person/full day
Full board including lunch and dinner: Half board + 20 €/person/night
Also 4 person rooms available.

HOTEL PACKAGE VIP

Below are the prices for the different types of accommodation **for VIPs**. The prices are per person including full board.

Package per person	Single room	Double room
6 days / 5 nights	1135€	850€
7 days / 6 nights	1362€	1020€
8 days / 7 nights	1589€	1190€
9 days / 8 nights	1816€	1360€

Please note that the number of different room types and rooms in different categories are limited! We will handle applications in the order they are received. This means that those who send their applications first will have priority.

If you wish to stay for a holiday after the competition it is possible to book extra nights with **Economy** level accommodation. Please fill in the dates into the accommodation booking.

Any questions you may have regarding accommodation please contact bookings@itf2023.fi.

Booking instructions

Follow these steps to start the process of booking your accommodation:

Step 1

The registration to the organizer is done using ITF Finland's online system called TKDMAN. Team managers please contact Mr Lasse Kuusisto to get your credentials: lasse.kuusisto@itf2023.fi

Register your team members to TKDMAN accommodation booking system (competitors, coaches, VIP, supporters) on or before 15th of April 2023.

The organizers will check your booking and send you a pro forma invoice for prepayment of 50% of the total amount for each person in the registration form.

Please note that the booking will not be confirmed until the requested amount has been registered in the organizer's account. Please remember to pay the transfer costs from your side, if the Organizing Committee has to pay for the transfer costs then you will need to pay this back on arrival.

Those countries and their participants **NOT** booking their hotel accommodation through the Organizing Committee shall pay **150 €** per person to obtain the competition ID card in advance via bank transfer. The Organizing Committee will send a pro forma invoice to the delegation.

Step 2

After the amount has been accounted, your booking will be officially accepted. This will be confirmed to the responsible person of each delegation.

Step 3

It is possible to make **small changes** in the hotel accommodation booking until **1st of August 2023**. After this date it is not possible to change the reservations and the accommodation booking will be used as the base of calculating the accommodation cost for each country's delegation. The changes can be made in the online system.

Step 4

The accommodation balance must be paid **on or before 1st of August 2023**. You may pay the whole accommodation amount after the original booking confirmation if you wish to do so. The organizer will send you a pro forma invoice for the remaining balance.

NOTE!

All hotel payments must be made electronically to the organizer's account according to the due dates. No cash payments will be accepted.

Umpires

The Organizing Committee will cover the hotel accommodation for 7 days / 6 nights, including full board (excluding drinks), **from Monday 4 September 2023 to Sunday 10 September 2023** for a maximum of 100 selected umpires. Umpires will be accommodated in double rooms. Umpires wishing a single room shall pay the difference in price (57 € / night). Other registered judges who wish to participate must pay for their hotel accommodation. Please ask for prices at bookings@itf2023.fi.

All registered umpires are required to attend the umpire meeting **on Tuesday September 5th, 2023 at 10.00-12.00 and 14.00-16.00 hrs** at Sokos hotel Torni.

Umpires must be officially dressed as specified in the ITF rules. Registered umpires not present at the umpire meeting **on Tuesday September 5th, 2023** shall be removed from the list of umpires and all costs incurred will have to be paid by the National Association of the umpire's country. Countries selecting/nominating umpires are invited to submit an application. For more information on the application process, please visit www.itf2023.fi where all information will be available shortly.

The NA must send the Umpire Application Form **no later than April 15th, 2023** by email to the Umpire Committee <u>tuic@itftkd.sport</u>. The Umpire Committee will select the Umpires and will inform the selected Umpires by April 30th, 2023. The ITF Umpires Committee submits to the Organizing Committee no later than June 1st, 2023 by email <u>bookings@itf2023.fi</u> the list of selected umpires and the list of nominees for accommodation in double rooms and or those umpires wishing a single room at extra charge.

Only the NA (or AA in case there isn't NA) can send the Umpire application list, not individual umpires.



Coaches

Please note that coaches are invited to the **coach meetings**. Online on **Sunday August 27th** and at Sokos hotel Torni on **Tuesday September 5th at 16.00 - 18.00 hrs**. Countries may participate with a maximum of 2 coaches in the coaches meeting on September 5th.

It is the Coaches' responsibility to make sure that competitors who are not competing remain in the stands. Competitors found in the competition area when not called in the competition categories will have their ID card withdrawn by the ITF TUI Committee!

Coaches must wear a T-shirt/polo shirt or tracksuit jacket with their country name written on the back.

Supporters

Supporters wishing to obtain an ID Card must register through their delegation. The Delegation responsible registers them as supporters in the Sportdata web application.

Supporters accommodated in the organizer's hotel will receive a competition ID card free of charge. The ID card includes free entry to the competition and free public transportation. Supporters are advised to use the free public transportation from the hotels to the competition venue and back (QR code on the ID card). Organizer's bus transportation is reserved for competitors, coaches and umpires.

Tickets to the Championships for other spectators are sold at the door.





Press and Photography

The organization has its own Press staff. Those wishing to apply for a Press pass can do so by sending an informal application to <u>info@itf2023.fi</u>. The press must also be registered in Sportdata. There's a registration fee of 200 € per photographer and a maximum of 2 photographers per country is allowed. We will allow only a maximum of 10 photographers in total.

VISA

The organizing committee has informed the Ministry of Foreign Affairs of Finland about the World Championships. If you need a visa, you should contact the Finnish Embassy or Consulate in your country. Please contact the Organizing Committee for any questions. To easily check which countries require a visa for Finland and which do not, visit the website of the Ministry for Foreign Affairs of Finland: um.fi/visa-to-visit-finland

More info about visas can be found on our official website: www.itf2023.fi

The Organizing Committee will send an invitation letter to the participating teams that need a visa for Finland, but only at the request of the participating teams. They must submit an application, together with copies of the passports of all applicants, a completed Visa application form and a confirmation of payment of 50% of the amount for the hotel accommodation.

The above mentioned VISA request should be sent by e-mail to the Organizing Committee: <u>info@itf2023.fi</u> on or before May 1st 2023.

Anti-Doping Commission

The ITF confirms the presence of the Anti-Doping Commission.

Extraordinary Circumstances

The ITF World Championships 2023 Organizing Committee is not responsible for any damage caused by any delays or cancellations of aircraft used by participating teams or by other unforeseen events.

Therefore, prepayments for hotel fees and hotel accommodation made before the ITF World Championships 2023 will not be refunded. For this purpose, we suggest that you arrange a complete cancellation risk insurance with your agency.

Tourist information

Finland is known as the happiest country in the world and Tampere is the most loved city in Finland. Tampere is known for its stunning views, public saunas, quirky museums and family fun. Please visit the tourist information website to help you make the best of your trip to Tampere: <u>visittampere.fi/en/</u>. Amusement park Särkänniemi, which is the largest attraction in Tampere is also still open on Saturdays during September, read more: <u>sarkanniemi.fi/en</u>.

You can also easily travel to other parts of the country from Tampere either by plane, train or bus. For example, the best time to see Ruska - the Colors of Arctic Autumn in Lapland is the week after the World Championships. Please see www.visitfinland.com/en/ for more information.





Currency

The currency used in Finland is the Euro. If you have not exchanged your currency before arriving in Tampere, you can inquire about the locations of the Forex Bank branches close by from the organizers. There are also numerous ATM's in Tampere city center and near the hotels.

Free public transportation

The Organizing Committee of the championships will arrange free transportation for competitors, coaches and umpires to Tampere Exhibition and Sports Center (TESC) in the morning and back to the hotels after the competition day.

However, a public transport ticket will be integrated into the competition pass, with which you can travel to the competition venue according to your own schedule. Please see www.nysse.fi/en/tickets-and-fares/event-ticket.html (general info) and reittiopas.tampere.fi (itinirary guide) for more information. The ticket includes the right to travel with Nysse on event days. Always show the QR code to the reader at the bottom of the ticket device each time you travel.

After Party

The after party will be located 1-15 mins walk from hotels. The venue is called "Tavara-asema", Ratapihankatu 33, 33100 Tampere.

The official World Championships after party will be arranged in the same venue for adults and juniors but in different parts of the venue. In the part for juniors there will be NO selling of alcoholic beverages. All participants will have free admission to the official World Championships party with their ID cards. Over 18-year-olds may be requested to prove their age in order to access the senior's area so make sure to bring your official ID with you (passport, driver's licence, identity card).



Important dates

April 1st, 2023

Teams may start competition registration and apply for the Sportdata credentials through data.itftkd.sport

April 15th, 2023

Submit the Accommodation application in ITF Finland's online registration system and pay 50 % deposit of the total amount due for the entire delegation when a proforma invoice is sent.

April 15th, 2023

Deadline to submit the "ITF World Championships 2023 UMPIRE Application Form" to the ITF Umpire Committee.

April 30th, 2023

The ITF Umpire Committee will confirm the selected Umpires.

May 1st, 2023

VISA request should be sent by e-mail to the Organizing Committee info@itf2023.fi

June 1st, 2023

Payment of 50% deposit for competitors, coaches and team entry fees.

August 1st, 2023

Last date to make minor changes/corrections in your hotel booking (maximum 10 % difference in the number of attendees).

August 6th, 2023

Last date to request small changes/corrections in your hotel booking.

August 6th, 2023

Final date to pay hotel accommodation balance.

August 6th, 2023

Deadline for adding or changing participants.

August 27th, 2023

Online Coach-Meeting

September 4th to 10th, 2023

World Championships in Tampere, Finland