



INTERNATIONAL TAEKWON-DO FEDERATION - ITF

- STATUTES -

PREAMBLE

Taekwon-Do ITF is the art of physical, mental and moral training, practiced by means of unarmed combat techniques, with practical applications in self-defense, resulting in a method that is beneficial for health.

Practitioners of Taekwon-Do ITF are duty bound to endorse and promote Taekwon-Do ITF through the International Taekwon-Do Federation ITF, founded by General Choi Hong Hi, relinquishing all forms of discrimination on grounds of religion, race, nationality or ideology, adapting their behavior at all times to democratic purposes following the doctrines of Taekwon-Do ITF: Courtesy, Integrity, Perseverance, Self-Control and Indomitable Spirit.

Members of the International Taekwon-Do Federation -ITF-, as eternal students of the teachings of General Choi, recognize their commitment and dedication to Taekwon-Do ITF and its organization in order to honor its Founder, his knowledge and vision of this art.

The official languages of the Federation will be Spanish and English, interchangeably, and other languages may occasionally be authorized.

Finally, members of this Federation commit to acting like good citizens, integrated in a society the guiding principles of which are peace, freedom, justice, humanity and morality.

CHAPTER I. DENOMINATION, DOMICILE, SPHERE, PURPOSES AND ACTIVITIES

Art.1 Denomination

A FEDERATION of Associations/Federations of TAEKWON-DO ITF TAEKWON-DO ITF is constituted with the denomination of **INTERNATIONAL TAEKWON-DO FEDERATION ITF**, which will be governed by these Statutes, by the Regulations of the Organization and, for everything not provided for in them, by current legislation applicable to Federations, in accordance with art. 22 of the Spanish Constitution and Organic Law 1/2002, of 22nd March, regulating the Right of Association; for non-profit organizations.

Art. 2 Legal Personality

The Federation has its own legal personality and full capacity to act to administer and dispose of its assets and fulfil the purposes proposed.

Art. 3 Domicile and sphere of activity

The Federation establishes its registered address at calle Mercado nº 3, Benidorm (Alicante), and may relocate, by agreement of the Extraordinary General Assembly, to anywhere in Spain.

The Federation will perform its duties throughout Spain and on an international level, in other words, supranational.

If deemed advantageous by the Extraordinary General Assembly, this FEDERATION may, in turn, also federate with other federations and associations from the European Community, as well as from other Continents, from a Supranational, in other words, International, sphere, which have identical or very similar purposes to those of these Statutes.

Art. 4 Purposes

The purposes for the existence of this Federation are the promotion of the Korean art of self-defense known as Taekwon-Do ITF, the promotion of study, knowledge, teaching, communication, disclosure and development of the cultural and sporting practice of this martial art, ensuring non-discrimination towards a member or another practitioner on grounds of race, religion, gender or politics; adapting its operations at all times to democratic purposes.

Its main aim is to prevent the deviation of Taekwon-Do ITF ASSOCIATIONS/FEDERATIONS from its real functional and operational objectives and thus, safeguard that the latter comply with the specific purposes for which they were created and maintain a unified approach among Taekwon-Do ITF ASSOCIATIONS/FEDERATIONS that exist or may be created, resolving any possible discrepancies and conflicts between its members, coordinating and regulating the activities of Taekwon-Do ITF.

Art. 5 Activities

In order to fulfil the purposes listed in the previous article, tournaments, seminars, awareness courses, cinematic projections and videos, conferences, discussions, conventions, meetings, congresses and any other similar events, creating training, promotion and teaching center's to regulate the proper methods or practices of the Taekwon-Do ITF.

The International Taekwon-Do Federation ITF will observe the Protocol of the World Anti-Doping Agency, WADA, and will develop anti-doping rules in its regulations in accordance with the WADA protocol. The anti-doping rules of the International Taekwon-Do Federation ITF will be mandatory and will be applied both on a national and an international level by all the associations/federations that form part of it; as well as at all International events or competitions organized by the International Taekwon-Do Federation ITF.

CHAPTER II. THE ASSOCIATES

Art.6 Capacity

Associations/federations legally constituted as non-profit associations with the express prior agreement of its respective General Assemblies, which freely and voluntarily decide to join through an interest in developing the purposes of the Federation, may form part of it.

They should present a written application to the representative body, which will decide at the first meeting held.

In any event, each ASSOCIATION/FEDERATION will be represented in the Federation by their Presidents.

Membership status of the Federation is not transferable.

Joining the Federation implies acceptance of and full submission to these Statutes, Rules governing their application and internal regime and, particularly, to the purposes proposed.

Art.7 Rights of Associate members of the Federation

All members acquire this status with a clear conscience that this entails duties before rights and that they will make every effort to fulfil them.

The rights corresponding to associate members of the federation are the following:

- a. To take part in the Federation's activities and in the governing and representative bodies, to exercise the right to vote, as well as to attend the General Assembly, in accordance with the Statutes. Representation of the associations in the federation falls on the persons designated by the competent bodies of each association. An essential requirement to be a member of a representative body is to be of legal age, to be in full possession of one's civil rights and to be unaffected by any of the grounds for incompatibility established in current legislation.
- b. To propose any initiatives, they may deem appropriate to the Federation's Bodies that correspond to the latter's purposes.
- c. To choose and be chosen for the assignation of posts to the Federation's bodies based on the provisions of these Statutes.
- d. To be informed about the composition of the Federation's governing and representative bodies, about its financial statements and the development of its activity. They may access all the information and documentation through the representative bodies.

- e. To be heard prior to the adoption of disciplinary measures against them and to be informed about the facts giving rise to such measures, and the agreement imposing the sanction, as the case may be, should be justified.
- f. To challenge agreements of Federation bodies it deems contrary to the Law or the Statutes within a term of forty days from the adoption date of the same, urging their rectification or cancellation and preventive suspension, as the case may be, or combining both claims according to the procedures established in the Law of Civil Procedure.

Membership status of the Federation does not entail any right to enjoy any benefits or entitlements accrued by complying with its welfare purposes.

Art. 8 Duties of Associate members of the Federation

The duties of the associates are:

- a. To comply with the Statutes and Regulations, as well as the agreements or decisions of the Federation's Bodies.
- b. To coordinate with the Federation, respecting these statutes at all times and notifying the latter about its activities.
- c. To abstain from any activity that might compromise the reputation or standing of the Federation or which might undermine its purposes.
- d. To cooperate actively and with a spirit of service in the fulfillment of the Federation's purposes.
- e. To perform any duties for which they may be elected as faithfully as possible.
- f. To attend any General Assemblies, Summits or Meetings to which they are summoned.
- g. To share the objectives of the Federation and collaborate actively in order to achieve them.
- h. To pay any fees, shared costs and other contributions which, pursuant to the Statutes, may correspond to each association.
- i. Members that, on the 31st December of the period prior to the start of the General Assembly of the Federation, are not up-to-date with the payment of all fees, apportionments and other contributions they are obliged to pay as associates; and not having legally challenged the same or proceeded with the judicial or notarial consignment of the amount owed, may take part in its deliberations although they will not have the right to vote. Members prevented from voting will be reflected in the minutes of the Assembly and will not be counted for the purposes of achieving the majorities required by Law.

Art. 9 Causes for deregistration

Membership status is lost through renunciation or expulsion.

The renunciation should be sent in writing to the GOVERNING BODY OF THE FEDERATION.

The latter, upon receiving the letter, will automatically proceed with the deregistration of the interested party.

Associates have the right to separate from the Federation voluntarily at any time, although this will not exempt them from satisfying any obligations, they may have pending with respect to it.

The General Assembly will be informed of any incorporations and deregistration of any members for any reason at the next meeting held thereafter.

Art. 10 Penalty Regime

A member may be sanctioned by the Governing Body. Depending on the seriousness of its offence, it may have its rights suspended in the case of a minor offence or be expelled in the case of a serious offence.

A member's penalty may be agreed by the GOVERNING BODY OF THE FEDERATION when any of the following causes are met:

- a. It breaches the Statutes and Regulations, as well as agreements or decisions of the Bodies of the Federation.
- b. That, in the opinion of the Governing Body of the Federation, a member undertakes or incites activities that are contrary to the purposes of the Federation or it obstructs in any way the functioning of the Federation's governing or representative bodies.
- c. When a member repeatedly fails to fulfil other duties imposed on it in an article of these Statutes.
- d. For disloyal conduct, this being understood as when it belongs to another International entity with identical purposes.

In the event of a serious offence that involves suspension, disciplinary proceedings will be opened, whereby the affected party may testify.

For a decision about differences of opinion arising between associates and the Federation, regarding sporting discipline matters or sporting sponsorship, once internal appeals provided for in the Statutes and national legislation have been exhausted, they will submit to the COURT OF ARBITRATION FOR SPORT (CAS) based in Lausanne (SWITZERLAND) for a ruling on the controversy or litigation.

CHAPTER III. THE GOVERNING BODY

The Management Bodies of the Federation are:

- 1.- The General Assembly.
- 2.- The Governing Body.

Art. 11 The General Assembly

The General Assembly is the supreme governing body of the Federation, made up of the associations through inalienable independent right and in absolute equality, which adopts its agreements by the principle of majority or internal democracy.

All member associations/federations will be subject to the agreements of the General Assembly, including absentees, dissidents and those who, despite being present, abstain from voting.

All those present are eligible voters.

Each member representing its country has the right to two delegates and a number of votes, from one to five, depending on the number of that country's Associations/Clubs, except if it represents another country in writing.

Art. 12 Meetings of the Assembly

The General Assembly will hold an ordinary meeting once a year, on the date and in the place decided on in the summons, and will deal with, at least, the points referred to in art.14.

The General Assembly will hold an extraordinary meeting whenever required in the judgement of the President, whenever the representative body agrees to it or whenever proposed in writing by a tenth of the associates, and if and when all the Members are gathered together and decide to constitute an Extraordinary General Assembly, the latter will be of a Universal nature.

Telematic General Assembly

The Representative Body of the Federation, through its President or the person acting on his behalf or whoever the Representative Body has empowered for this purpose, may call the General Assembly to be held without physical presence of the associates (Members) or their representatives. Holding the exclusively telematic assembly will be subject in any case to the identity and legitimacy of the associates and their representatives being duly guaranteed, and that all attendees can effectively participate in the meeting by means of appropriate remote communication systems, such as audio or video, complemented with the possibility of written messages during the assembly, both to exercise in real time the rights of participation, information, proposal and vote that correspond to them, as well as to follow the interventions of the other attendees by the indicated systems. For this purpose, the Board of Directors are obliged to implement the necessary measures in accordance with the state of technology and the circumstances of the association, especially the number of its associates.

The announcement of the call will inform associates of the procedures to be followed for registration and formation of the list of attendees, for exercising their rights at the assembly, and for recording the minutes of the assembly. Attendance may not be subject in any case to completing registration more than one hour before the scheduled start of the meeting.

The exclusively telematic assembly shall be deemed to be held at the domicile of the Association regardless of where the president of the assembly is located, with all the provisions set forth in Article 13 of these statutes being applicable.

Art.13 Summonses to the Assemblies

Summonses to the General Assemblies, both ordinary and extraordinary, will be made in writing and will be signed by the President of the Federation or by the person acting on his/her behalf or by whomever the representative body has expressly empowered for this purpose. Announcements about the summons will be put in the usual places. Wherever possible, each member will be sent the summons in writing to the address that appears in the members' book. The summons will state the date, time and the place for the meeting as well as the agenda.

The General Assembly will be validly constituted, when the summons has been made 60 days prior to the meeting, when it is attended by a third of all associates, whether present or through representatives, and its President and its Secretary will be designated at the start of the meeting. Meetings of the General Assembly will be chaired by the President and the Secretary.

The General Assembly will be presided over by the President of the Federation and the secretary of the representative body will act as Secretary. In the absence of one or another of them, they will be replaced, respectively, by vice-presidents, if there are any, and in the absence of the latter, by the members of the representative body who, in each specific case, will be designated by the General Assembly. The presidential board will also be made up of the members of the representative body.

Members may confer their representation to vote at the General Assemblies to another member that will be attending the General Assembly so long as it does not fall on one of the members of the Governing Body. Representation should be conferred in writing and specifically for each Assembly.

Art. 14 Competences and validity of the agreements

The Assembly will be validly constituted at the first summons with the attendance of a minimum of a third of the associations present or represented with voting rights; and at a second summons, no matter how many are present, it will have to be held half an hour after the first and in the same place.

In the event that the second summons had not been foreseen in the announcement, this should be done eight days prior to the meeting.

At the meetings of the General Assembly, between one to five votes correspond to each associate member of the Federation depending on the number of clubs/associations it is made up of.

The General Assembly is responsible for:

- a. Approving or rejecting the proposals of the representative body.
- b. Approving, as the case may be, the management of the representative body.
- c. Examining and approving or rejecting the annual income and expenditure budgets as well as the Annual Activity Report.

- d. Establishing general operating guidelines that enable the Federation to fulfil its purposes and constantly monitoring to ensure compliance.
- e. Disposing of all the measures designed to ensure that the federation operates democratically.
- f. Setting ordinary or extraordinary fees.

An Extraordinary General Assembly is responsible for:

- a. Appointing, electing and removing members of the representative body.
- b. Dissolving the Federation.
- c. Relocating the Federation to a new address.
- d. Associating with supranational Associations or Federations.
- e. Agreeing remuneration for the members of the representative body, which should appear in the annual accounts agreed by the Assembly.
- f. Modifying the statutes.
- g. Providing and disposing of assets.
- h. Applying for the declaration of public interest.
- i. Expelling members, based on a proposal from the representative body.

Agreements will be made based on a simple majority of those present or represented, when votes in favour outnumber votes against. Notwithstanding, they will require a qualified majority of those present or represented, which will result when more than half the votes are in favour, for agreements relating to the dissolution of the Federation, the modification of the Statutes, provision or disposal of assets and remuneration of the members of the representative body, nominations of the governing bodies administrators, the application for the declaration of public interest, so long as the corresponding assembly was convened specifically for that purpose.

Decisions and agreements made by the General Assembly are binding for everyone. Members of the Governing Body will be jointly responsible for its agreements, except for those who have been expressly exempted and their vote is on record.

Minutes will be taken of the agreements adopted at the General Assemblies, which will be approved by the Assembly itself at the same meeting or the next one. The approved Minutes will be signed by the Secretary with the Approval of the President, who may issue certificates of the same.

CHAPTER IV. THE REPRESENTATIVE BODY

Art. 15 Composition of the representative body

The Governing Body of the Federation is its Permanent Management body and
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directs, develops and drives and coordinates the Federation and the Associations that are members.

The Governing Body will be elected by the General Assembly based on proposals made by the Associations that form part of the Federation and shall consist of a maximum of 11 members with the following positions: President one (1), Vice-Presidents three (3), Secretary one (1), Treasurer one (1), and up to five Board Members (5).

The election of all the members of the representative body will be made by free and secret ballot of members of the Federation.

Candidacies may be presented by the associations/federations, in the terms provided for in the Electoral Regulation, anyone that may be eligible according to the aforementioned regulation may put themselves forward, essential requirements being of legal age, being a member of the Federation for more than four years, being in full possession of his/her civil rights and not being affected by the reasons for incompatibility established in the prevailing legislation. Elections of the positions shall have the following order: President, Vice-Presidents, Secretary, Treasurer and Board Members. Candidates obtaining the greatest number of votes are elected for the position.

The posts of President, Secretary and Treasurer should fall on different people.

Members of the representative body may receive retribution according to the post, so long as this has been agreed by the General Assembly and approved in the Annual Accounts. Retribution paid to members of the representative bodies may not be made from public funds or grants.

Art. 16 Duration of the mandate of the representative body

The posts making up the representative body will be elected by the General Assembly and will last for a period of 4 years. At the end of this term, it will be understood to be automatically extended until the next General Assembly is held.

The members of the Governing Body cannot be re-elected for more than two consecutive mandates. Termination in the post before the end of the reglementary term may be due to:

- a. Voluntary resignation presented in writing explaining the reasons.
- b. Incapacitating illness making it impossible to perform duties.
- c. Deregistration as a member of the Federation.
- d. Sanction imposed for misconduct committed in the performance of duties.
- e. End of the representation granted by the associate member in whose name he/she holds the post, either due to the termination of the scheduled period or an early decision by the associate member.

Vacancies arising for any reason in the representative body will be filled from

among the members. A member appointed in this way will remain in the post until the next General Assembly when he/she will be confirmed in or removed from the post. If confirmed in the post, it will be understood that his/her term of office starts from the date of confirmation.

Members of the representative body whose terms of office have expired, will remain in post until their successors have been approved.

Art. 17 Competences of the representative body

The mission of managing the Federation corresponds to the representative body and, consequently, to it are attributed all powers of representation, management and direction not exclusively assigned to the General Assembly. The representative body will also be responsible for implementing decisions made by the General Assembly.

The Governing Body will have powers sufficiently broad to perform its duties. Specifically, and without the list being limiting, the Governing Body will be responsible for:

- a. Providing the Federation with representation and undertaking the direction and administration in the broadest sense recognized by law *and* implementing the decisions made by the General Assembly, *and* in accordance with the rules, instructions and general directives established by said General Assembly.
- b. Setting specific objectives for each Year, which should be pursued according to the purposes of the Federation and within the limits agreed by the General Assembly.
- c. Representing the Federation before all types of natural or legal individuals, public or private, including the State Administration and all its bodies, both central and parastatal, local and regional.
- d. Representing the Federation before all kinds of Tribunals and Courts of ordinary, employment, contentious-administrative and any other special jurisdictions, bringing as many actions and raising as many defenses that may correspond to the Federation, and following them through all their procedures, including appeal and cassation before the Supreme Tribunal, appointing Lawyers and granting powers to Solicitors. These powers include representing the Federation at all types of procedures, administrative hearings and acts of voluntary jurisdiction.
- e. Deciding on the admission of associations, managing the updated list of all associate members.
- f. Undertaking, without any limitation, all types of administrative acts regarding all kinds of movable assets, real estate or rights, and intellectual or industrial property rights.
- g. Opening and closing current, savings and credit accounts at all kind of savings or credit banking institutions and disposing of the funds deposited in said accounts by means of signing cheques, transfer orders and other remittance documents of all kinds. Similarly, it will be able to make deposits and access any safety deposit boxes there may be.

- h. Lending and borrowing, issuing any guarantees that may be required for these purposes.
- i. Providing, when it deems it to be necessary or appropriate, guarantees of all types, including collateral and mortgages, having the express power to constitute, modify and cancel movable and non-movable mortgages on the Federation's assets.
- j. Gathering as much advice it deems to be relevant from experts in the issues in question, contracting their services under the terms and conditions it deems to be appropriate.
- k. Interpreting these Statutes.
- l. Informing the General Assembly about the Federation's activities.
- m. Driving the activity of the Federation and its Associations.
- n. Deciding on the general operating directives for the Federation of the Associations.
- o. Arbitrating, as the case may be, disputes that may arise between Associations.
- p. Ensuring proper management of the Federation's finances and assets.
- q. Performing as many duties and tasks that may be required to achieve the primary and ultimate objective of the Federation *and* the ASSOCIATIONS.
- r. Opening local branch offices on each Continent, with a delegate chosen from among the members on said continent, who will form part of the advisory supra-continental body of the Governing Body referred to in paragraph 5 of Art.15.
- s. Proposing to the General Assembly the establishment of the fees that the associate members of the Federation need to pay.
- t. Convening General Assemblies and checking that agreements adopted thereat are complied with. In particular, and with reference to agreements concerning a modification to the Statutes, the Registry of Associations will be notified of the substance of the modification within one month from the date of the Assembly held to this effect.
- u. Presenting the balance sheet and the financial statement to the General Assembly during the month of January for approval and drawing up the budgets for the following year.
- v. Managing the accounts in accordance with the specific rules that enable an accurate picture of the assets, the bottom line and the financial situation of the institution.
- w. Undertaking an inventory of the Federation's assets.

- x. Drawing up the annual activity report and submitting it for the approval of the General Assembly.
- y. Provisionally resolving any unforeseen issue with these Statutes and reporting on it at the next meeting of the General Assembly.
- z. It may appoint one or various Committees, to which it may delegate all or some of its powers, without prejudice to the powers it may confer to certain individuals, who will not necessarily need to be members of the representative body.
- aa. The Governing Body will create, from among its members, an Executive Committee, formed by the President, Secretary General, Treasurer and two (2) members of the Governing Body chosen by the President. The Governing Body will be the body responsible for interpreting the precepts contained in these Statutes, and filling in any gaps, always subject to prevailing legal regulations regarding Associations. These statutes will be developed and complied with by means of agreements legitimately adopted by the representative body and the General Assembly, within their respective competencies.

The powers of the representative body will extend, generally, to all acts pertaining to the purposes of the Federation, so long as these do not require, according to the Statutes, the express authorization of the General Assembly.

Art. 18 Meetings of the representative body

The Governing Body will meet as often as it might decide to, convened by the President and with a prior Agenda.

It should also meet within the 15 days after the receipt of a letter of request addressed to the President, at the behest of at least a third of the Presidents of the federated ASSOCIATIONS.

It should also meet within the above-mentioned period at the behest of a third of the members of the Governing Body.

In any event, it will meet when convened by the President or, in his/her absence, by the Vice-President.

It will meet in extraordinary session at the behest of a third of its members.

The members of the representative body are obliged to attend all meetings convened, being able to excuse themselves due to justifiable reasons. In any event, the attendance of the President and the Secretary, or their deputies, will be required.

The members of the representative body may confer their proxy in writing and specifically for each meeting to another member of the representative body.

For the Federation's Governing Body to be legally constituted, it will be sufficient that it meets at the place appearing in the Agenda, no matter how many attendees there may be, the agreements appearing in the Agenda being made by simple majority.

For decisions not included in the Agenda, the presence of, at least, half of its members plus one, agreements being adopted by simple majority and, in the event of a draw, the President will have the casting vote.

Invited guests may attend the meetings with the right to speak, but not to vote.

Minutes of the agreements adopted at the meetings of the Governing Body will be taken, which must be approved by the Body at the same meeting or the next one and will be signed by the Secretary and approved by the President, or their deputies.

Certificates of the Minutes will be sent with the signature of the Secretary and approved by the President or their respective deputies.

The agreements made by the Governing Body will be binding on *all* federated members and all lower-ranking bodies, their decisions becoming immediately effective.

The Governing Body may suspend the activities of the lower-ranking bodies.

Should their actions be challenged, the FEDERATION's Governing Body may appeal before the General Assembly of the Federation, which will have to meet for this sole purpose, within 30 calendar days to discuss the issue. Its decision will be irrevocable.

Art. 19 The president

The President will be elected by the General Assembly from among the Associations that make up the Federation and will have been a member for at least four years and his/her mandate will last four years.

The President will provide the Federation with legal representation in all kinds of actions and contracts in which it may need to intervene, acting as executor for the agreements adopted by the General Assembly or the Governing Body.

The president of the Federation will also preside over the representative body.

The following powers pertain to the president:

- a. To represent the Federation before all types of natural or legal individuals, public or private, including the State Administration and all its bodies, both central and local or parastatal.
- b. To represent the Federation before all kinds of Tribunals and Courts of ordinary, employment, contentious-administrative and any other special jurisdictions, bringing as many actions and raising as many defenses that may correspond to the Federation, and following them through all their procedures, including appeal and cassation before the Supreme Tribunal, appointing Lawyers and granting powers to Solicitors. These powers include representing the Federation at all types of procedures, administrative hearings and acts of voluntary jurisdiction.
- c. To gather as much advice, it deems to be relevant from experts in the issues in question, contracting their services under the terms and conditions approved by the Governing Body.
- d. To preside over and direct debates of the governing and representative bodies; to implement the agreements adopted by the representative body and the General Assembly; to convene and close meetings held by the representative and governing bodies, to direct

the deliberations of them, deciding with a casting vote in the event of a draw.

- e. To propose the Federation's activity plan to the representative body, driving and directing its tasks.
- f. To sign the summonses for meetings of the General Assembly and the representative body.
- g. Approve the minutes and certificates drawn up by the Federation secretary.
- h. To comply and enforce compliance with these Statutes and all the provisions the representative and governing bodies may have agreed in the use of their conferred powers.
- i. Other powers pertaining to the post and those delegated by the General Assembly or the representative body.

In the event of absence or illness, the president will be replaced by the first vice-president, or the oldest Vice-President on the Governing Body, and will have the same powers as him/her.

Art. 20 The treasurer

The responsibilities of the Treasurer will be:

- a. To take proper care of the Federation's financial situation and treasury.
- b. To draw up annual budgets for submission to the Governing Body.
- c. To monitor.
- d. To keep the Accounts.
- e. To inform and advise the Governing Body regarding the financial situation.
- f. To assist the President and the Governing Body with all financial decisions that may be taken.
- g. Any other matter, of a financial nature, entrusted to him/her by the President, the Governing Body or the Assembly.
- h. To report to the Governing Body, which will be supportive of his/her actions.

Art. 21 The secretary

The responsibilities of the Secretary will be:

- a. To monitor the implementation, and implement as may be the case, the

agreements of the Governing Body.

- b. To coordinate and drive the activity of the Federation of the ASSOCIATIONS and coordinate the relationship between the members of the Federation and the different ASSOCIATIONS.
- c. To direct the projects and the administrative, economic and financial organization of the Federation, unless there is a Treasurer that assumes these powers.
- d. The Secretary may propose the appointment of Vice-Secretaries to help him/her in his/her work, which should be approved by the Governing Body.
- e. To provide, through the delegation of the President, the Federation with representation for civil, mercantile, administrative and procedural purposes, in turn being able to delegate these powers and issue as many documents that may be required in this respect.

The secretary will be responsible for directing the Federation's administrative projects, will draw up and authorise any certificates that may need to be issued, will take the legally established minutes of the Federation and keep the file of associates up to date, will safeguard the institution's documentation, ensuring that notifications regarding appointments to the representative *and* governing bodies *and* other agreements that are registrable in the corresponding Registries are processed, as well as presenting the annual accounts and complying with documentary obligations in the legally corresponding terms.

Art. 22 Vice-President

He/she will assist the President in the performance of his/her duties and may deputise in the functions pertaining to the post in the event of the absence of the President.

In the event of the absence of the President, the first Vice-President may replace him in the performance of his/her duties.

The 2nd Vice-President will be responsible for matters relating to the Technique.

The 3rd Vice-President will be responsible for outlining the strategy for the development and expansion of the Federation.

The members of the Governing Body will have the duties inherent to their post as members of the representative body, as well as those deriving from the delegations or project committees that the representative body itself has entrusted to them.

CHAPTER V. THE ECONOMIC REGIME

Art. 23 Initial assets and economic resources

There are no initial assets.

The ordinary annual budget is the one approved by the Governing Body and ratified by the General Assembly.

The Financial Year of the Federation will be from the first of January to the thirty-first of December of each year.

The Federation will have its own assets, which will be made up of the initial assets and the resources obtained in the fulfillment of its purposes. Thus, the Federation may acquire and administer assets and rights of all kinds, as well as alienate them, encumber them, mortgage them, take legal action with regard to them, and undertake any activities required in order to fulfill the purposes of the Federation.

Its sources of revenue may be by means of any of the means deriving from Rights, and among others:

- a. Members' fees.
- b. Contributions from the ASSOCIATIONS that will have to be set by the Ordinary General Assembly of the Federation, and which will have to be presented in advance once they have been approved by the respective Associations.
- c. Contributions of all types from public and private Institutions.
- d. Inheritances, bequests and donations, subscriptions and subsidies granted in its favor.
- e. Income from its assets and the result of their alienation, as the case may be, as well as any interest earned.
- f. Any loans it may deem necessary to take out.
- g. Income deriving from the Institution's own parallel activities.

Inheritances will be accepted on the condition of not paying creditors more than the value of them.

The FEDERATION will have different assets than the Associations and should thus arrange its own payment methods according to the previous article, this meaning that the voluntary contributions that the different ASSOCIATIONS may make cannot, under any circumstances, consist of funds or grants that they may have received from public institutions, but should, at all times, be funds of a private nature or income deriving from parallel, but never official, activities.

Art. 24 Profit from the activities

Profits obtained deriving from the performance of economic activities, including the provision of services, will be allocated exclusively to the fulfillment of the Federation's purposes, it not being permitted, under any circumstances, to divide them up among the associates or their spouses or persons that may live with them in a similar spousal relationship, or to transfer them freely to physical or legal individuals for profit-making purposes.

Art. 25 Fees

All members of the Federation are obliged to sustain it financially by means of fees or apportionments, in the manner and in the proportion determined by the General Assembly as proposed by the representative body.

The General Assembly may establish admission fees, regular monthly fees or

extraordinary fees.

Art. 26 Disposal of funds

The signatures of two members from among the president, the vice-president, the treasurer and the secretary should appear on the current or savings accounts opened with credit institutions.

Two joint signatures from among those authorized for this effect will be sufficient to be able to dispose of funds, by agreement of the Governing Body of this Federation.

An accounts committee proposed by three individuals, one of whom will necessarily be from outside the institution and who will be required to be from an accredited professional, may be created for the purpose of managing the Federation's resources correctly.

CHAPTER VI. DISSOLUTION OF THE FEDERATION

Art. 27 Causes for Dissolution and refunding retained earnings

The Federation may be dissolved:

- a. If so agreed by the will of the associates at a General Assembly convened expressly for this purpose and with the votes in favor of more than half those present or represented.
- b. For the causes specified in article 39 of the Civil Code.
- c. Due to a final judicial ruling.

For the members to propose the dissolution of the Federation, it will be necessary to send a letter of request to the President, signed by three quarters of the total number of members. In this case, the President, in accordance with the representative body, will agree the date that the Extraordinary General Meeting should be held to deal with this request, as much publicity about the summons as possible having to be undertaken so that all the members of the Federation are made aware of it. The dissolution may not take effect while there are three members that wish to continue the society.

The Federation may only be dissolved by an agreement of the General Assembly being adopted in accordance with these Statutes and when these may be difficult to achieve due to legal imperative.

In the event of dissolution, the Assembly will appoint one or more, up to an even number, of receivers, who will have the powers conferred to them by the General Assembly for this purpose.

Art. 28 Liquidation

The dissolution of the Federation opens a period of liquidation until the end of which the institution will retain its legal entity.

At the time of dissolution, the members of the representative body will become receivers unless the General Assembly appoints others, or the judge appoints different ones, as the case may be.

The receivers will be responsible for:

- a. Ensuring the integrity of the Federation's assets.
- b. Concluding pending operations and implementing new ones that may be required for the liquidation.
- c. Securing payment from the Federation's debtors.
- d. Liquidating assets and paying creditors.
- e. Managing the Federation's surplus assets for the purposes provided for in the Statutes.
- f. Requesting the cancellation of entries in the corresponding Registry.

In the event that the Federation becomes bankrupt, the representative body or, as the case may be, the receivers should immediately request the appropriate bankruptcy proceedings be heard before a competent judge.

The Federation's assets will be allocated to pay off any charges it may have against it and the remainder will be put at the disposal of the public or private charitable organization having similar purposes to those of the Federation that may be designated by the General Assembly.

Registered federations meet the obligations with all its current and future assets. Associates are not personally liable for the debts of the Federation.

Members or a sitting member of the governing and representative bodies, and everyone else that acts in the name and on behalf of the Federation will be accountable to it, to associates and third parties for damages caused and debts incurred due to wilful and recklessly negligent acts; they will be civilly and administratively accountable for actions *and* omissions in the performance of their duties, and for any agreements they may have voted for in the presence of third parties, the Federation and the associates. When responsibility cannot be attributed to any sitting member of the representative and governing bodies, they will be jointly responsible for the acts and omissions unless it can be accredited that they did not take part in their approval or implementation or expressly opposed them.

CHAPTER VII. RESOLUTION OF CONFLICTS

Art. 29 Resolution of conflicts

In accordance with the provisions of article 40 of Organic Law 1/2002, of 22nd March, regulating the Right of Association, litigious matters that may arise in relation to the private transactions of the federations and their internal operations will fall within the competence of the Civil Jurisdiction.

The agreements and actions of the federations may be challenged by any associate or individual with an accredited legitimate interest. Associates may challenge any agreements or actions of the federations that they deem contrary to the Statutes within a period of forty days from the adoption date of the same, urging for them to be rectified or cancelled and preventively suspended where appropriate, or combining both claims through the procedures established in the Civil Procedure Law.

ADDITIONAL DISPOSITION

Subsidiary to the Statutes and the agreements legally adopted by its governing and representative bodies, with respect to everything not provided for in the Statutes, the prevailing Organic Law 1/2002, of 22nd March, of the Spanish Constitution, regulating the Right of Association and additional provisions, will be applied.

Internal Regime Regulations may be enacted as a development of these Statutes. The representative body will be responsible for their approval.

Circumstances not provided for in these Statutes will be resolved by the representative body, who will give an account of them at the next General Assembly held. These Statutes will be declared valid and will come into effect from the date of approval by the governmental authority.

It will be necessary to convene an Extraordinary General Assembly to amend all or part of these Statutes, with sixty days prior notice, expressing in the announcement the article or articles that it is intended to cancel or modify. The amendment or amendments should receive the votes of two thirds of attendees with voting rights.

Members making up this Federation and those admitted as such hereafter, simply by forming part of it, agree to and accept everything established in these Statutes.

The text of these statutes has been approved unanimously by the extraordinary general assembly held on 18 December 2021 via Zoom.

18 December 2021

THE SECRETARY
SIGNED Mr. TADEUSZ ADAM LOBODA

THE PRESIDENT
SIGNED Mr. PAUL WEILER.